

## **CALL FOR POSTERS/PAPERS– DEADLINE: January 1, 2010**

AFA encourages the submission of high quality oral and poster presentations. Each oral presenter shall be entitled to 15 minutes for a presentation, plus 5 minutes for questions. Oral presentations should use Power Point. Slides, overhead projectors and video players will not be available or allowed.

All presenters are required to pay their own registration accommodation and travel expenses. AFA cannot subsidize registration fees, travel or hotel costs.

### **INSTRUCTIONS FOR THE PREPARATION OF ABTRACTS**

- 1. TITLE OF PAPER:** The abstract title is printed in CAPITAL LETTERS, with the exception of scientific names which should be Upper/lower case and italicized. Scientific names should not be preceded or followed by commas or parentheses or other markings.
- 2. AUTHOR(S):** The first name should be the presenting author. Use \* after the presenting author. Type in upper/lower case.
- 3. ADDRESS AND EMAIL:** Type only the presenting author's institution, address and email. Type in upper/lower case.
- 4. MAXIMUM LENGTH:** One Page
- 5. PAGE SIZE:** Standard 8.5 x 11 inch paper (portrait)
- 6. MARGINS:** 1-inch margin throughout (left/right/top/bottom)
- 7. SPACING:** Single spaced
- 8. PARAGRAPHS:** Paragraphs should be separated by a blank line and should not be indented.
- 9. FONTS:** Character fonts should be 12 point type.
- 10. FILE FORMAT:** Word 2003 or Word Perfect.
- 10. PRESENTATION FORMAT:** Indicate oral presentation or poster presentation

Please submit your title to the Program Chair as soon as possible. Titles and abstracts should be sent by January 1 for inclusion in the program to:

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